# **ITVM Quick Reference Card**

### **Quick Notes on Loading Tickets**

**Step One:** From "Select Bin" on display use barcode scanner to scan the LOAD label on the bin you would like to load.

**NOTE:** If display reads "old inventory" press 0 and ENTER to clear inventory or press ENTER to add it to the new inventory.

**Step Two:** Scan "000" or lowest ticket first, and then scan highest ticket in the pack.

**NOTE:** All game information, including status of the pack will Smartload into the ITVM and Altura upon "Activation Accepted."

**Step Three:** Feed high ticket first over white bar to the rollers in the ticket drawer and Press ENTER/YES to "Load Bin #?"

**Step Four:** Press CLEAR if not loading another pack, tickets will automatically load.

### **Quick Notes on Unloading Tickets**

**Step One:** From "Select Bin" on display use barcode scanner to scan the UNLOAD label on the bin you would like to unload.

**Step Two:** Make sure ticket is not making contact with ticket rollers and scan the UNLOAD label again to "Zero Inventory".

**Step Three:** Press CLEAR to complete unload or place high ticket back into the rollers in the ticket drawer to RELOAD.

### **Quick Reporting Tips-ITVM Only**

**Audit Trail Report--**Provides real-time description of last 10 transactions; used for resolving customer issues

**Local Events Report-**-Tracks all activity since beginning of current shift, NOT including information about dispensing of tickets

**Shift Report--**Reflects sales since last time this report was obtained & should be pulled EVERY time money is cleared from cash box.

# **Quick Success Tips**

- Keep ALL bins loaded at ALL times
- Keep ticket display windows loaded with corresponding VOID tickets.
- Use the Plan-O-Gram for most effective ticket placement.
- Use Remote Disable or Altura when underage usage suspected.
- When service call is requested, ITVM keys should be available and easily located when FST arrives.



## **Quick "Options" Menu Reference**

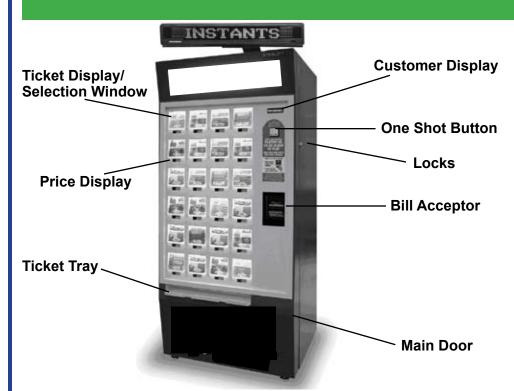
**Test Bill Acceptor--**Use this function to verify that the bill acceptor is working properly.

**Zero Credit--**Use this function to clear customer's credits from the machine. To clear credits, press Enter.

**Test Bin-**-Use this function to verify the selected bin is operating properly. The display will read either Bin Tests Good or Bin Tests Bad.

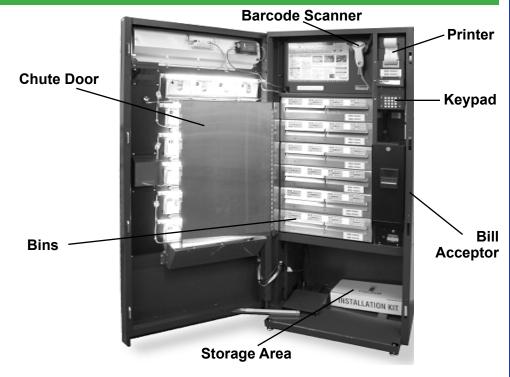
Call 1-877-382-4530 for ITVM service; Press "1" for GTECH; Press "2" for Lottery Departments; Call 1-877-382-4530 Rev. 02/2007

# Getting to Know Your ITVM External Features Internal Features





- The customer pushes the **Ticket Display/Selection Window** to purchase a ticket. If the bin is out of service, the electronic price display will show a series of dashes across the middle of the display. If the ticket bin is empty, "Out" will appear on the electronic **Price Display**.
- The **One Shot** button allows customers to purchase tickets in bulk from any selected bin.
- Instructions are given to the customer via the Customer Display.
- The **Bill Acceptor** accepts and validates the customer's cash.
- The customer retrieves the purchased ticket from the **Ticket Tray**.
- The **Main Door** provides access to the ticket drawers, keypad, printer, and all other internal components.
- Locks protect components inside the main and bill acceptor doors.



# **ITVM Internal Operation**

- The Barcode Scanner enables the retailer to maximize the benefits of SmartLoad ticket loading software. In addition, it simplifies ticket activation, running machine reports and bin-loading.
- The **Keypad** enables you to navigate through menus, which are used when loading tickets and printing reports.
- Mounted within the ticket drawers, the Bins hold and dispense tickets available for purchase.
- The **Printer** is used to print several types of reports.
- The Bill Acceptor is a device that validates and holds the cash the customer deposits to purchase a ticket.
- The **Storage Area** of the machine is designed to hold non-value items.

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